



## **SALES ASSOCIATE (Naperville)**

### **JOB OBJECTIVE**

Provide prompt and courteous service to customers in order to maximize sales and customers service, so as to promote the company's image of quality and professionalism.

### **STATUS**

Reports directly to the Store Manager and the Assistant Manager.

### **KEY JOB FUNCTIONS**

Provide prompt and courteous service to customers in order to maximize sales and customers service, so as to promote the company's image of quality and professionalism.

### **PAY**

\$16/hr plus commission

### **JOB DUTIES**

- Practices professional salesmanship according to company policies and procedures in order to achieve maximum personal and store sales and provide the highest level of customer satisfaction.
- Adheres to all loss prevention policies, credit policies and procedures i.e. credit cards, check approvals, discounts, return and exchange policies.
- Ensure that all merchandise is properly ticketed and attractively displayed and maintains the section(s) that he/she is responsible for in accordance with company standards.
- Promotes total customer service in a friendly way.
- Communicate stock replenishment needs to Store Manager.
- Ensure that special orders are handled efficiently.
- Perform other duties as assigned by the Store Management Team.
- Complies with all company policy and procedures.

### **QUALIFICATIONS (MINIMUM QUALIFICATIONS REQUIRED TO PERFORM TASKS)**

- Related work experience: six months of selling experience (retail or service industry)
- Physical requirements: able to bend, climb ladders, lift and move boxes up to 35 lb.
- Other qualifications:
  - Excellent verbal and written communication skills
  - Service Oriented
  - Fashion Oriented
  - Willing to work retail hours

Please email resume to [careers@birkenstockusa.com](mailto:careers@birkenstockusa.com) and subject line should read "Sales Associate Naperville".

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